Provider Reconsideration Submission Instructions

To submit documentation for a Reconsideration, please go to the following site

Go to https://dhs.arkansas.gov/eup/DAASProviderSubmissions/

Enter your User ID and Access Code

Once you have logged in, complete all fields before submitting information.

Client Information

Select "*Reconsideration*":

Documentation Type

Reconsideration

Select One:
DAAS Program

Assisted Living

PACE
Personal Care
ARChoices

File on PC to upload

These fields are client related information.

When you are ready to upload, click on browse and find the file on you PC you want to submit for the client, click on the file, then click on OPEN. There should now be a path located in the "File to Upload", then hit "Upload File".

Once submitted, a confirmation for your records will appear on the next screen along with an option to upload another document or log out.

Successful upload. Your document tracking number is: 99854